



Bucks County Community College
Department of Public Safety Training and Certification

1760 South Easton Road
Doylestown, PA 18901
Ph: 215.340.8417
Fax: 215.343.6794
www.bucks.edu/publicsafety

December 8, 2010

Dear Chief:

Traditionally, Bucks County Community College (BCCC) delivered tuition free training to the emergency services organizations of Pennsylvania. Due to the continued economic climate, BCCC has had to identify additional program and marketing strategies that could develop additional income streams to offset budget deficits, maintain current service levels, and develop new training and certification programs for our fellow responders. This fiscal challenge led to the development of an additional level of our comprehensive training membership program designed to meet the needs of the various levels and types of public safety organizations that we currently serve.

This program was designed to address the various training needs, as well as, the volume of our customer base. We believe that the concept of offering training program memberships is the most acceptable format to implement these tuition changes to our current business model. Throughout this difficult decision process, we focused on a win/win model that would provide value added options to our customers. Our options address the training needs of the smaller organizations, as well as, the larger grant and specialized mission focused organizations.

In order to continue to take advantage of our training courses and the services we provide to our customers, please review the following training membership program options listed in this document (Pay By The Program, Bronze, Silver and Gold). ***All organizations must select one of the training membership program options listed in this document to continue to receive training through our College.*** Organizations may change their option selection year to year in order to meet specific training needs.

Please review the information and select the option that best meets your organization's educational and fiscal needs. If you would like assistance in selecting a training option, feel free to contact our office. We hope to continue to serve your organization and the thousands of other organizations within the Commonwealth. Please know that this decision was not easy; however, we feel that our very competitive offerings will continue to support our growth of services throughout the public safety community.

When you have selected the training option that best serves your organization, please complete the enclosed forms and return them to Fred Hunsinger, Executive Director, Department of Public Safety Training and Certification. **This form should be returned no later than May 31, 2011.**

If you have any questions, or need additional information, please contact me at 215-340-8401 or hunsinge@bucks.edu. Thank you for your support and understanding.

Sincerely,

Fred Hunsinger III, Executive Director
Department of Public Safety Training and Certification



Training Membership Program Breakdown for 2011

Option 1: “Pay by the Program”

1. Per Program Fee Required
 - a. \$25.00 per course for courses less than 3 hours
 - b. \$12.50 per instructional hour per course for courses 3 hours and longer
2. Ten (10) student minimum is required for all classes; certain courses have a maximum/minimum student criteria.
3. No free certification testing onsite
 - a. All certification testing will have an additional fee assessed
4. Obtaining published manuals that are required or recommended for the program will be the responsibility of the student or their sponsoring emergency services organization.
 - a. See the textbook/ manual list on our website www.bucks.edu/publicsafety
5. The hosting organization is responsible for providing the required equipment, supplying all expendable items, and providing an acceptable site (both classroom and hands-on sessions) for all training sessions.

Option 2: “Bronze Membership”

1. Organization Annual Membership Fee Required (\$800.00 per calendar year, per organization)
2. No additional registration fee for BCCC courses
3. Ten (10) student minimum is required for all classes; certain courses have a maximum/minimum student criteria.
4. No certification testing onsite
 - a. All certification testing will have an additional fee assessed
5. Maximum of two-hundred (200) hours of onsite non-certification training courses held at the hosting organization’s facility, per calendar year. Minimum and maximum enrollment parameters apply.
6. Obtaining published manuals that are required or recommended for the program will be the responsibility of the student or their sponsoring emergency services organization.
 - a. See the textbook/ manual list on our website www.bucks.edu/publicsafety
7. The hosting organization is responsible for providing the required equipment, supplying all expendable items, and providing an acceptable site (both classroom and hands-on sessions) for all training sessions.
8. The hosting organization must provide a current membership roster to BCCC.

Option 3: “Silver Membership”

1. Organization Annual Membership Fee Required (\$2,800.00 per calendar year, per organization)
2. No additional registration fee for BCCC courses
3. Ten (10) student minimum is required for all classes; certain courses have a maximum/minimum student criteria.
4. One (1) onsite certification test per year (does not include Firefighter I or Firefighter II certification tests) plus one (1) onsite Hazmat Awareness certification test per year
 - a. **NOTE:** Structural Collapse cannot be delivered in the field, unless a suitable site is available and approved through Bucks County Community College



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5. Tuition free access to Bucks County Community College Regionally Sponsored Firefighter I or Firefighter II certification challenge tests. (Enrollment is on a first come, first serve basis and is limited.)
6. Tuition free access to Bucks County Community College resident catalog courses. Manuals, food, expendables, etc. are not included, additional charges may apply. (Enrollment is on a first come, first serve basis and is limited.)
7. Maximum of two-hundred (200) hours of onsite non-certification training courses held at the hosting organization's facility, per calendar year. Minimum and maximum enrollment parameters apply.
8. Obtaining published manuals that are required or recommended for the program will be the responsibility of the student or their sponsoring emergency services organization.
 - a. See the textbook/ manual list on our website www.bucks.edu/publicsafety
9. The hosting organization is responsible for providing the required equipment, supplying all expendable items, and providing an acceptable site (both classroom and hands-on sessions) for all training courses.
10. The hosting organization must provide a current membership roster to BCCC.

Option 4: "Gold Membership"

1. Organization Annual Membership Fee Required (\$4,000.00 per calendar year, per organization)
2. No additional registration fee for BCCC courses
3. Ten (10) student minimum is required for all classes; certain courses have a maximum/minimum student criteria.
4. Two (2) onsite certification tests per year (does not include Firefighter I or Firefighter II certification tests) plus one (1) onsite Hazmat Awareness certification test per year
 - a. NOTE: Structural Collapse cannot be delivered in the field, unless a suitable site is available and approved through Bucks County Community College
5. Tuition free access to Bucks County Community College Regionally Sponsored Firefighter I or Firefighter II certification challenge tests. (Enrollment is on a first come, first serve basis and is limited.)
 - a. NOTE: One of the two (2) certification tests may be a Firefighter I or Firefighter II certification test at an approved testing site through Bucks County Community College
6. Tuition free access to Bucks County Community College resident catalog courses. Manuals, food, expendables, etc. are not included, additional charges may apply. (Enrollment is on a first come, first serve basis and is limited.)
7. Maximum of two-hundred (200) hours of onsite non-certification training courses held at the hosting organization's facility, per calendar year. Minimum and maximum enrollment parameters apply.
8. Obtaining published manuals that are required or recommended for the program will be the responsibility of the student or their sponsoring emergency services organization.
 - a. See the textbook/ manual list on our website www.bucks.edu/publicsafety
9. The hosting organization is responsible for providing the required equipment, supplying all expendable items, and providing an acceptable site (both classroom and hands-on sessions) for all training courses.
10. The hosting organization must provide a current membership roster to BCCC.



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Directions for submitting your Membership Contract

Once you have determined the appropriate option for your organization, you will need to fill out the "Training Membership Program Contract 2011" sheet located on the following page. Please ensure that you have a primary and secondary contact from your organization. The contacts must be someone with the ability to sign and execute this contract. The contacts must also have the ability to represent your organization, including but not limited to scheduling, membership/eligibility verification, and prerequisite training/certification records. Every attempt will be made to contact the primary contact first in all matters.

A current roster of your membership must be submitted with your contract. Contracts submitted without rosters will be returned. Your organization must also submit an update to your roster during the month of June to be on file at BCCC by July 1. If your membership list has not changed during that six (6) month period, submit a letter stating that your membership is unchanged. If necessary, BCCC will contact your representative(s) to verify a member's status.

Should you have any questions or need any assistance with the Training Membership Program, please contact your Regional Field Director for to assistance you.

Frederick A. Hunsinger III

Executive Director, Department of Public Safety Training & Certification (Eastern Region)

Office: (215) 340-8401 (267) 446-0736 Email: hunsinge@bucks.edu

(Adams, Bradford, Carbon, Centre, Clinton, Columbia, Cumberland, Dauphin, Juniata, Lebanon, Lackawanna, Luzerne, Lycoming, Mifflin, Montour, Northumberland, Perry, Pike, Potter, Schuylkill, Snyder, Sullivan, Susquehanna, Tioga, Union, Wayne, Wyoming, and York Counties)

Nick Wuckovich

Assistant Director, Field Operations Western Region

Cell: (267) 446-0785 Email: wuckovic@bucks.edu

(Allegheny, Armstrong, Beaver, Bedford, Blair, Butler, Cambria, Cameron, Clarion, Clearfield, Crawford, Elk, Erie, Fayette, Forest, Franklin, Fulton, Greene, Huntingdon, Indiana, Jefferson, Lawrence, McKean, Mercer, Somerset, Venango, Warren, Washington, and Westmoreland Counties)

Charles "Chas" Moritz

Assistant Director, Field Operations Southeast Region

Cell: (267) 718-0633 moritzc@bucks.edu

(Berks, Bucks, Chester, Delaware, Lancaster, Lehigh, Monroe, Montgomery, Northampton, and Philadelphia Counties)



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Training Membership Program Contract 2011

Training Membership Program contracts are valid from January 1, to December 31.

Organization Information

Name of Organization: _____

Organization Address: _____

Telephone: _____

Fax: _____

Primary Representative Contact Information

Name: _____ Title: _____

Day Phone: (_____) _____ Evening Phone: (_____) _____

Email Address: _____

Secondary Representative Contact Information

Name: _____ Title: _____

Day Phone: (_____) _____ Evening Phone: (_____) _____

Email Address: _____

Program Selection

The above-indicated Public Safety Organization authorizes this contract with Bucks County Community College to enroll in the Training Membership Program option as indicated below:

- | | |
|--------------------------|--|
| _____ Pay By The Program | All activities will be billed as they happen to the organization |
| _____ Bronze Membership | \$800.00 per calendar year, per organization |
| _____ Silver Membership | \$2,800.00 per calendar year, per organization |
| _____ Gold Membership | \$4,000.00 per calendar year, per organization |

By signing below you agree to the terms and conditions set forth in the Training Membership Training Contract as listed in the Training Membership Program options Terms and Condition.

Authorized Officer's Name: _____ Title: _____

Authorized Officer's Signature: _____ Date: _____